



Date:-----

TO  
THE MANAGER ,  
PRABHU BANK LTD.  
-----BRANCH

**Sub: Request For Account Closing**

Dear Sir/ Madam,

I/ We hereby request you to close my/ our saving/ Current Account No..... with yourselves and pay the balance amount after deducting applicable charges thereon to me/us or Mr./Mrs./Ms.....being my / our agent , whose specimen signature appear below.

Also please find my/ our unused cheque leaves number from..... to ..... ,ATM ( Debit/ Credit Card) and other required documents.

Thanking you for your kind co-operation.

Yours truly,

.....

-----

Account Holder 's Signature

Name & Signature of Account Holder's Agent

Name: -----

Account No:-----

**FOR OFFICIAL USE ONLY :**

Signature Verified: -----

Account Balance.....

We confirmed that the Account Holder has no liability with our department:

DEPATMENT	AUTHORIZED SIGNATORY	REMARKS
ACCOUNT DEPARTMENT		
CREDIT DEPARTMENT		
CARD DEPARTMENT		
OTHER DEPARMENT( IF ANY)		

